



PROSPECTUS

2021-2022



Re-accredited by
NAAC with grade "B"
in 2015 (cycle-II)

Medium of Instruction:
ASSAMESE AND ENGLISH
Class Hours: 9.00 AM to 4.30 PM

Ganeshguri, Guwahati-781006

Email: dispurcollege1978@gmail.com
www.dispurcollege.ac.in

DISPUR COLLEGE

Our Vision

To attain and ensure quality enhancement in higher education to produce qualitative, productive and expert human capital for a decent economic and social life of the state in particular and nation as a whole.

Our Mission

Being nearest to the capital of Assam, we are trying to attract students from entire north-east for educational, social, cultural upliftment and assimilation and thereby generating for society an effective workforce.

Dear Students

Dispur College welcomes you to an exciting world of choices as you embark on a new sphere of your educational voyage in the journey of your life. Dispur college fraternity has always viewed education as a holistic learning experience, where students can develop into well-equipped personalities rather than just objects of wisdom.

We do not believe in laxity in the maintenance of discipline in all aspects of campus life. This, we believe, will equip you to maintain a balance of freedom and duty which the adult world involves, and become the lodestar of information and leadership. We spare no effort in our aim of producing bright, knowledgeable and skilled students to be the society's beacon of light.



Inspired to Achieve...

Dispur College takes pride in being the first college in Guwahati to provide Wi-Fi facilities in the campus and is the first provincialised college of Assam to introduce e-procurement. Our college is cashless which is another achievement. Several projects are going on with financial aid from UGC, RUSA and Govt. of Assam for improvement of infrastructure. It is a front runner in providing campus recruitment exercise. This is a giant step towards gainful placement of students after, or in some cases, even before graduation. Regular submission of Reports of MHRD, NAAC, Gauhati University and DHE gives us the opportunity to critically assess us due to which we could place ourselves with the band of 150-200 in NIRF 2018 and 2019 ranking and participated in NIRF 2020.

We are always open to fresh and constructive suggestions and ideas from the new generation anything that would make the world a better place to live in.

Ever since its inception, Dispur College has spared no effort to provide modern education, combining the latest global trends and techniques along with the age-old, rich, cultural heritage of India.

May yours be a bright future!

Best Practices:

- ♦ **All India Survey of Higher Education (AISHE) under MHRD:** To portray the status of higher education in the country, Ministry of Human Resource Development (MHRD) has endeavoured to conduct an annual web-based All India Survey on Higher Education (AISHE) since 2010-11 through the College Nodal Officer Dr Ajoy Mitra. The College has been continuously getting itself assessed by the MHRD under the banner of All India Survey of Higher Education from 2010-11 to 2019-20. (<http://aishe.gov.in/aishe/home>)
- ♦ **Rashtriya Uchchar Shiksha Abhiyan (RUSA) under MHRD:** RUSA aims to build a self-sustaining momentum that will push for greater accountability and autonomy of state institutions and impress upon them the need to improve the quality of education and infrastructure. The College is maintaining all the formalities regarding institutional development under RUSA. Works of three storied RCC Building for Library and Toilet Block under RUSA was completed in 2020-21.
- ♦ **The National Institutional Ranking Framework (NIRF) under MHRD:** The NIRF has been accepted by the MHRD and launched by Honourable Minister for Human Resource development on 29th September 2015. This framework outlines a methodology to rank institutions across the country. The parameters broadly cover "Teaching, Learning and Resources," "Research and Professional Practices," "Graduation Outcomes," "Outreach and Inclusivity," and "Perception". Dispur College participated in 'India Ranking 2018 and 2019' through the College Nodal Officer Dr Ajoy Mitra and ranked under Rank-Band 150-200. (<https://www.nirfindia.org/2018/2019> College Ranking 150-200). College also participated in India Ranking 2020.
- ♦ **Cash less Transaction:** The Digital India programme is a flagship programme of the Government of India with a vision to transform India into a digitally empowered society and knowledge economy. Dispur College also followed all Government Notification time to time.

- ◆ **College Website / Digital Classroom / Educational Tour / Departmental Wall Magazine / Guardian and Student Feedback:**
 - ❖ The College has redesigned College website i.e. www.dispurcollege.ac.in and made it user friendly with up-to-date information as required by different stakeholders.
 - ❖ Digital Classroom has been introduced and phase wise more and more classrooms will be made interactive.
 - ❖ Educational tours have been arranged for every department including the NCC and NSS by utilising the fund given by the state government. Both the teaching and non-teaching staff also participated.
 - ❖ Departmental Wall Magazine has been introduced to provide the students scope to express their talent of creativity.
 - ❖ Parents and Guardians are considered as the stake holder of higher education. In that context, the college decided to take formal feedback from the parents and guardians as well as students.
- ◆ **Government Scholarship Scheme:** The college facilitates all government scholarships for the benefit of the students.
- ◆ **State Infrastructure Grant (Govt. of Assam) and E Tendering:** The state government sanctioned Rs 1 crore to college for infrastructure development. The College undertakes (3) three storied RCC Building with rooftop Auditorium project and the work is completed in the financial year 2019-20.
- ◆ **SWAYAM(Study Webs of Active –Learning for Young Aspiring Minds):** SWAYAM is a programme initiated by the Government of India and designed to achieve the three cardinal principles of Education Policy viz., access, equity and quality. The objective of this effort is to take the best teaching learning resources to all, including the most disadvantaged. UGC has taken the initiative and instructed to popularise MOOCs (Massive Open Online Courses) through the platform of SWAYAM. Dr Mousumi Devi, assistant professor, dept. of Economics, appointed as SWAYAM Mentor of Dispur College.

Dispur College in the ladder of progress

1. 1978 – Dispur College was established on 28 August 1978 by opening night shift in Gopal Boro Govt. HS School.
2. 1983-84 – The College Arts Stream was affiliated to Gauhati University and Assam Higher Secondary Education Council.
3. 1987-88 – The College shifted to its present location by opening day shift.
4. 1988-89 – The College introduced Semi-Commerce in HS level.
5. 1991-92 – The College started full-fledged Commerce Stream at the HS level.
6. 1992-93 – The Arts Stream was brought under **Deficit System** of grant-in-aid from 01-04-1992. The publication of the College Magazine “Arun” was started.
7. 1994-95 – The College started Commerce Stream at Degree level and received permanent affiliation of TDC Arts Stream from GU.
8. 1995-96 – The College was recognized by the UGC U/S 2F and 12B and received regular plan Grant accordingly.
9. 2000-01 – The Commerce Stream obtained Govt. Concurrence for General Courses.
10. 2002-03 – The Internal Quality Assurance Cell and Computer Centre established in Dispur College.
11. 2003-04 – The College Accredited by NAAC (Cycle I) Graded B
12. 2005-06 – The Arts Stream was Provincialized by the Govt. of Assam.
13. 2008-09 – Professional Courses like BBA/BCA affiliated and recognized by the Gauhati University.
14. 2009-10 – The Commerce Stream got Permanent Affiliation from the Gauhati University (EC R. No./EC-8/2009/222(ii)dated 27-11-2009).
15. 2011-12 – The College registered under All India Survey of Higher Education (AISHE), MHRD, GOI and also Introduction of Wi-Fi system in the College Campus.
16. 2012-13 – Introduction of NLIST – INFLIBNET Centre at College Library.
17. 2013-14 – Commerce Stream of the College is being covered under the Provincialization Scheme w.e.f.01-01-2013.
18. 2014-15 – Full fledged Commerce Block opened in the College Campus.
19. 2015-16 – The College Re-accredited by NAAC (Cycle II) Graded B; GU recognized the College as Examination Zone for TDC (BA/BCOM)
20. 2016-17 – Introduction of Wall Magazine in each and every department (Arts/Commerce/BBA/BCA)
21. 2017-18 – Cashless and e-tendering started.
22. 2018-19 – Construction of Three Stori ed Roof-Top Auditorium, Canteen, Gymnasium, Student Union Room, Boys Common Room, NCC Room, Staff Quarter with State Govt. infrastructure funding The National Institutional Ranking Framework (NIRF) under MHRD Ranking, Rank Band (150-200)
23. 2019-20- Construction of Library & Toilet Block is initiated and subsequently completed under RUSA 1.0 The National Institutional Ranking Framework (NIRF) under MHRD, Rank Band (150-200)
24. 2020-21 – Introduction of Online Classes as per guidelines of State Govt. and GU and College also participated under NIRF 2020.

Principals / Secretaries of the College

1. Late Ghana Kanta Chetia Phookan	(1978-1979)
2. Late Reba Kanta Hazarika	(1979-1998)
3. Late Dr. Charan Kaur, Principal i/c	(1998)
4. Late Dr. Gopal Bordoloi	(1998-1999)
5. Late Dr. Charan Kaur, Principal i/c	(1999-2000)
6. Dr. Nareswar Sarma	(2000-2005)
7. Dr. Reeta Sharma, Principal i/c	(2006)
8. Dr. Amar Saikia	(2006 to till date)

Members of Governing Body

President	Dr. Balendra Kr. Das
Special invitee	Local MLA
Secretary	Dr. Amar Saikia, Principal
Vice Principal	Dr. Rani Mudiari Deka
Gauhati University Members	Dr (Mrs) Padma Sarma Dr (Mrs) Chandana Sharma
Teachers Members	Dr. Pranita Sarma Dr. Sanjib Kr. Sarma
Librarian	Mrs. Sangeeta Roy
Non Teaching Member	Mr. Giren Saikia
Guardian Members	Sri Kanak Chandra Goswami Mrs Lalita Devi Sri Droneswar Borah

Internal Quality Assurance Cell (IQAC)

The college formed the IQAC in 2003, before the first evaluation of the NAAC in 2004. The college was accredited by the NAAC with B grade in the year 2004. The primary aim of IQAC is –

- ★To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- ★To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

With a vision of attaining and ensuring quality enhancement in the field of higher education, IQAC regularly submitting Annual Quality Assurance Report (AQAR) to NAAC from 2004-05 onwards. In 2015 the college was Re-Accredited (Cycle II) with Grade B.

IQAC Convenor / Coordinators:

1. Dr Reeta Sharma	– 2003 to 2004
2. Dr Nandini Barooah Sharma	– 2004 to 2005
3. Mrs Jabin Akbar	– 2005 to 2011
4. Dr Rani Mudiar Deka	– 2011 to 2015
5. Dr Joy Jyoti Goswami	– 2015 to 2017
6. Dr. Ajoy Mitra	– 2017 Till Date

IQAC Assistant Coordinator:

1. Dr Ajoy Mitra	– 2011 to 2017
2. Dr. Parag Dutta	– 2018 to 2020
3. Mr Pankaj Kathar	– 2020 to till date

Composition of the IQAC :

Internal Quality Assurance Cell (IQAC) –

- a) Dr Amar Saikia - Principal as Chairperson,
- b) Dr Rani Mudiar Deka - Vice Principal as Vice Chairman
- c) One GB Member (Guardian / Affiliating University)
- d) Dr Ajoy Mitra as IQAC Coordinator / Convenor – HOD, Finance
- e) Prof. Pankaj K. Kathar as Astd. Coordinator – Dept of History
- f) Dr Sunita Agarwalla - Member – HOD, Education
- g) Mrs Indrani C. Mahanta – Member – HOD, Political Science
- h) Dr Jyotish Goswami – Member – HOD, Accountancy
- i) Dr Mamoni Kalita – Member – HOD, Philosophy
- j) Dr Sanjib Kumar Sarma – Member – HOD, English
- k) Dr Malabika Bhattacharyya – Member – Dept of Assamese
- l) Dr Mousumi Devi – Member – HOD, Management
- m) Mrs Sangeeta Roy – Member – Librarian
- n) One nominee each from local society, Students and Alumni
- o) One nominee each from Employers
/Industrialists/Stakeholders
- p) One Technical Assistant – Non Teaching

Some of the functions expected of the IQAC are:

- a) Development and application of quality benchmarks
- b) Parameters for various academic and administrative activities of the institution;
- c) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- d) Collection and analysis of feedback from all stakeholders on quality-related institutional processes;
- e) Dissemination of information on various quality parameters to all stakeholders;
- f) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- g) Documentation of the various programmes/activities leading to quality improvement;
- h) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- i) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- j) Periodical conduct of Academic and Administrative Audit and its follow-up
- k) Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC

Brief Overview of Courses (with subject codes):

There are two major Streams of Studies in Dispur College i.e. Arts & Commerce

	Arts Stream		Commerce Stream	
Courses	Subject	Code	Subject	Code
Higher Secondary (10 + 2)	English, MIL (Assamese), MIL (Hindi)* Alternative English, Political Science, Education, Economics, Logic & Philosophy, History, Advance Assamese. Mathematics	ENGL MASS MHIN ALTE POSC EDUC ECON LOPH HIST ADAS MAT	English, MIL (Assamese), MIL (Hindi)* Alternative English, Accountancy, Business Studies, Economics, Banking / Finance Commercial Mathematics & Statistics	ENGL MASS MHIN ALTE ACOU BUST ECON BNKG CMS

Note: Changes are subject to the AHSEC notification.

Structure of B.Com. courses:

College introduced CBCS Honours Course as per Guwahati University notification from 2020-2021

B.Com (Honours) under CBCS

Specialization Accountancy, Management and Finance in 3rd Year

<http://web.gauhati.ac.in/syllabus-ug-cbcs/honours/commerce>

Course Structure: B. Com. 1st Semester		
BCM-AE-1014	Business Communication (English/Hindi/MIL)	Ability-Enhancement Compulsory Course (AECC)-1
COM-HC-1026	Financial Accounting	Core Course C-1
COM-HC-1036	Business Law	Core Course C-2
COM-GE-1046(A) COM-GE-1046(B)	Any one of the following Micro Economics Investing in Stock Markets	Generic Elective (GE)-1 Generic Elective (GE)-1
Course Structure: B. Com. 2nd Semester		
ENV-AE-2014	Environmental Studies	Ability-Enhancement Compulsory Course (AECC)-2
COM-HC-2026	Corporate Accounting	Core Course C-3
COM-HC-2036	Corporate Laws	Core Course C-4
COM-GE-2046(A) COM-GE-2046(B)	Any one of the following Macro Economics Insurance & Risk Management	Generic Elective (GE)-2 Generic Elective (GE)-2
<p><i>For full syllabus kindly click below link -</i> https://syllabus.gauhati.ac.in/ug/courses/honours/commerce</p>		

Structure of CBCS -B.A. Honours Courses 2021-22

Honours in Assamese, English, Education, Economics, Political Science, Philosophy and History syllabus available -
<https://syllabus.gauhati.ac.in/ug/courses>

B.A. Honours subject wise syllabus also available at College Website under Library Section

অসমীয়া সন্মান পাঠ্যক্রমৰ পাঠ্য বিভাজন
 (Course Structure for BA in Assamese (Honours) under CBCS)
 ২০১৯

Semester	ধৰণ (Type)	বুনিয়াদী পাঠ্য (Core Course)	সক্ষমতা বিকাশ পাঠ্য (AECC)	দক্ষতা বিকাশ পাঠ্য (SEC)	বিষয় সম্পর্কীয় ঐচ্ছিক পাঠ্য (DSE)	বর্গীয় ঐচ্ছিক পাঠ্য (GE)
	প্ৰকৃতি (Credit)	14 x 6 = 84	2 x 4 = 8	2 x 4 = 8	4 x 6 = 24	4 x 6 = 24
I		ASM-HC-1016 ASM-HC-1026	ASM-AE-1014/ ENG-AE-1014/ Other MIL Communication			ASM-HG-1016
II		ASM-HC-2016 ASM-HC-2026	ENV-AE-2014			ASM-HG-2016
III		ASM-HC-3016 ASM-HC-3026 ASM-HC-3036		ASM-SE-3014		ASM-HG-3016
IV		ASM-HC-4016 ASM-HC-4026 ASM-HC-4036		ASM-SE-4014		ASM-HG-4016
V		ASM-HC-5016 ASM-HC-5026			ASM-HE-5XX6 ASM-HE-5YY6	
VI		ASM-HC-6016 ASM-HC-6026			ASM-HE-6XX6 ASM-HE-6YY6	

Other Honours Subject wise available at college website

Choice based credit system in B.A./B.Com Honours

	Core Course (14)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC)(2)	Elective : Discipline Specific DSE (4)	Elective : Generic (GE) (4)
I Sem	C 1	(English/Hindi/MIL Communication)/ Environmental Science			GE-1
	C 2				
II Sem	C 3	Environmental Science/ English/Hindi/MIL Communication)			GE-2
	C 4				
III Sem	C 5		SEC-1		GE-3
	C 6				
	C 7				
IV Sem	C 8		SEC-2		GE-4
	C 9				
	C 10				
V Sem	C 11			DSE-1	
	C 12			DSE-2	
VI Sem	C 13			DSE-3	
	C 14			DSE-4	

Course Overview :

Online Admissions Process

Academic Session 2021 – 22

- H.S. 1st Year Arts & Commerce through <http://www.darpan.ahseconline.in>
- 1st Semester B.A. (Honours) / B.COM (Honours) <http://dispurcollege.ac.in/online/>
- 1st Semester BBA / BCA (Self Financing) <http://dispurcollege.ac.in/online/>

- 1) The Online Admission portal at <http://www.dispurcollege.ac.in/> will be live from **13th August, 2021**
- 2) One can directly visit at <http://dispurcollege.ac.in/online/> and read carefully all instructions before new registration.
- 3) Admissions to HS 1st Year (Arts & Commerce) and B.A. /B.Com./ BBA/BCA 1st Semester will be strictly on the merit basis and as per the Govt. Reservation Rules. **75% of seats in Degree Course shall be reserved for AHSEC.**
- 4) **For HS first year Admission** one can register through *Darpan*, the common portal for online HS admission (for all AHSEC and CBSE), available on AHSEC's official website <http://www.darpan.ahseconline.in>
- 5) The interested students must register and apply before **25th August (HS) & 30th August 2021 (UG)**
- 6) **All students should generate Unique ID from the Web Portal of Director of Higher Education, Govt. of Assam**
- 7) Fee Waiver Scheme, all other Admission Rules will be applicable as per the Govt. Notification
- 8) College only offer CBCS Honours Course as per GU Syllabus for TDC Arts & Commerce.
- 9) Merit lists for admission into B.A. 1st Semester Honours will be prepared on the basis of honours applied (subject wise like Assamese, English, Education, Economics, Political Science, Philosophy and History)
- 10) As per CBCS GU, B.Com Honours syllabus specialisation allowed only in 3rd Year (Subject like Accountancy, Management & Finance)
- 11) B.A. 1st Semester - Merit list for Honours selection will be made Honours subject wise in accordance to the candidate's first choice (indicated as 1st preference*)
- 12) Students seeking admission in to the Self-financing Course (BCA and BBA) have to pay processing and admission fee as per the college fee structure.
- 13) **The date of admission will be notified later in the college website along with the Merit List for HS and BA/BCOM/BBA/BCA. .**
- 14) The students and parents are requested to visit the college website **REGULARLY** www.dispurcollege.ac.in for subsequent notifications.
- 15) The decision of the admission committee will be final and binding to all.
- 16) After provisional admission STUDENTS AND PARENTS/GUARDIANS have to fill up **Online Anti Ragging Undertaking** as per UGC guidelines.

Admission Rules :

Admission into the college is made **STRICTLY ON THE BASIS OF MERIT** as per provision of Govt rules and is governed by the college admission rules. The Admission Committee shall regulate and supervise the whole process of admission. In case of any dispute, the decision of the Principal shall be final and binding. However, the G.B. shall be the appellate authority. The Application Form for admission available online after registration and must be submitted online with all documents online on or before the specified date.

N.B. : Students must submit copy of Age Proof Certificate, Mark sheet, Caste Certificate, Domicile Certificate, Income Certificate/BPL Card etc. along with the Form as per Govt. Notification

Reservation of Seats:

Reservation of seats for SC/ ST/ OBC/ MOBC/Differently able will be according to existing government rules. A few seats will be reserved for deserving candidates in each class having state/national level proficiency in sports, NCC and culture. Supporting certificates will have to be produced at the time of admission.

Reservation & Seat allotment for Different Categories:

BA/BCOM Section A		BA / BCOM Section B	
Categories	Seat Allotment	Categories	Seat Allotment
General	65	General	65
ST (P)	12	ST (P)	12
SC	8	SC	9
ST (H)	6	ST (H)	6
OBC/MOBC	19	OBC/MOBC	19
Differently Abled	4	Differently Abled	3
Sports/Culture/NCC	6	Sports/Culture/NCC	6
Total	120	Total	120

Seat capacity may be increased by 20% as per Govt. Notification

Prospectus and Admission Fees Waived for HS, BA, BCOM as per Govt. Notification dated 02/08/2021

All students must generate Unique ID from the Web Portal of Director of Higher Education, Govt. of Assam

Admission Rules: Cut off marks to apply for BA/B.COM is 50%
HS (ARTS AND COMMERCE) is 45%
For the Session 2021-2022

1. Candidate seeking admission to the college in first year Higher Secondary class (Other Board) BA/B.COM first semester classes must apply online as per instructions in college website as per the prescribed norms. No application will be received after the last date.
2. Candidates must submit documents as per Govt. notification and norms.
3. A candidate found to have submitted false information will be liable to face penal proceedings; and his/her fees already paid will be forfeited.
4. Selected candidates must take admission on the date prescribed by fulfilling necessary norms.
5. Eligibility for Admission
 - (i) Students who have completed 10th standard (SEBA or other equivalent Board) can apply for Higher Secondary 1st year admission either in Arts or in Commerce or in both.
 - (ii) Students who have completed Higher Secondary (AHSEC or other equivalent Board) can apply for TDC 1st Semester Course either in Arts or in Commerce.
 - (iii) Separate forms to be used for Arts & Commerce and HS & TDC online.
 - (iv) Seat Allocation will be on **Merit Basis** and Choice of Section will be decided by the college authority depending on merit.
 - (v) Some seats are reserved for the candidates with International/National/ State level proficiency in Extracurricular activities.
 - (vi) Seats of the students will be forfeited who are continuously absent in the class for 15 days and those seats will be filled up by new students.
 - (vii) Admitted students must register their names uploading all relevant documents in the G.U. website just after their admission for G.U. registration paying necessary fees directly.

College Uniform

Boys	Girls	Winter Add-on
Blue Shirt (with logo) Black Trousers	Blue Kameez (with logo) White Salwar/ Churidar With Dupatta	Navy Blue Sweater (with logo)

Wearing of College Uniform is Compulsory in the College Campus



Grooming & Discipline:

- **Use of Mobile Phones** in College Campus is strictly prohibited.
- Students must attend 75% of the total offline and online classes held in each subject to avoid NC, failing which students will be debarred from appearing examinations and will be heavily fined.
- Loitering in front of the classroom, corridors are prohibited.
- Every student must carry their Identity Card and Library Card (which is non-transferable).
- Major students will get one additional library card and all borrowers of library books will be responsible for the loss or damage of book/s borrowed from library and he/ she will have to pay the cost of the book/s
- No student will be allowed inside the college campus without uniform.
- Every student must appear for all the internal tests conducted by the concerned departments.
- Students should follow all the notices displayed in the Notice Board for their own benefit.
- Any application for obtaining certificates, railway concession, scholarship etc. must be submitted in advance to enable the office to deliver in time.
- Payment of scholarship will be made only by Crossed Cheque.
- Payment Receipt should be obtained for all amounts paid in the college office.
- College property to be used with utmost care and electric, water and other fixtures should not be tampered with.
- Students must attend all the functions of the college.

Regulation of BA/BCOM for Semester System and Grading System as per G.U. Guideline:

1. BA/BCOM course consists of six semesters covering three calendar years. The schedule for Semester system shall be as shown below :
 - (a) First, Third and Fifth Semester : August 1 –Dec-31 (including examinations)
 - (b) Second, Fourth and Sixth Semester : January 1 –June-30 (including examinations)
 - (c) Semester Break : July 1 –July-31.

The Academic Calendar, Course Structure and Schedule for Semester System is as per GU guidelines and for details students can log on to www.gauhati.ac.in

2. Student's performance will be monitored throughout the semester by continuous assessment in the theory and practical courses. Evaluation of the student's performance in each of the theory and practice paper will be based on as per GU and AHSEC guidelines.
3. Internal evaluation will be based on one sessional examination, home assignments, seminars, and library work in each semester. The schedule for internal evaluation is given in Annexure-I. The procedure for internal evaluation is given in Annexure-III.
4. External evaluation will be done through a final examination at the end of each semester.
5. The pass marks in each theory paper is 30% and that in each practical paper is 40%.
6. In each paper, students must secure pass marks in both the internal (sessional) as well as the external evaluation separately.
7. A student who could not appear or failed in any Semester examination will be allowed to clear the same as follows :
 - (a) First semester with the regular third semester examination.
 - (b) Second semester with the regular fourth semester examination.
 - (c) Third semester with regular fifth semester examination.
 - (d) Fourth semester with regular sixth semester examination.
8. A student may be allowed to "repeat" anyone of the theory papers in the first, second, third and fourth semester, and may be allowed for "betterment" of marks in one paper in the fifth semester, provided the student secures less than 45% marks in that paper.
9. No "repeat"/ "betterment" shall be allowed in the practical examinations in any semester.
10. A student must pass all his semester examinations, including "repeat" and "betterment" chances within five years from the date of admission to the first semester course. A student will get a maximum of three chances to clear a particular semester.
11. In case of any dispute regarding evaluation or unforeseen event, the matter maybe placed in the committee of courses and studies (U.G.) for amicable settlement.
12. Since the semesters involve continuous assessment there would be no scope for a student to appear as a private candidate in any subject.
13. For any matter not covered under this regulation for semester system, the existing university rules and the Gauhati University Act 1949 (as amended till date) would be applicable.

Internal Assessment & Student Feedback:

Each and every student will be required to attend sessional, unit test, etc. whenever conducted by the Departments for the purpose of internal assessment as per G.U. regulations. All students from 1st to 6th Semester (Arts & Commerce) are required to provide student feedback regarding overall assessment of courses, performance of faculties etc. IQAC also introduced online feedback facilities from 2020-21.

Faculties of the College:

Guardians and students are requested to contact their respective faculties of Arts and Commerce streams for any assistance regarding academic matters during college hours.

Department of English

1. Dr. Sanjeeb Kr. Sarma - HOD
2. Vacant
3. Vacant
4. vacant

Department of Assamese

1. Dr. Reena Choudhury - HOD
2. Dr. Malabika Bhattacharyya -
3. Mr. Ajit P. Sarma - (Commerce)
4. Vacant
5. Vacant

Department of Education

1. Dr. Sunita Agarwala - HOD
2. Dr. Bhaswati B. Das
3. Vacant

Department of Economics

1. Dr. Rani M. Deka - HOD
2. Dr. Manalisa Bhattacharyya - (Commerce)
3. Dr. Himangshu Kalita - (Commerce)
4. Vacant
5. Under Lien

Department of Philosophy

1. Dr. Pranita Sarma
2. Dr. Sashi M. Das
3. Dr Mamani Kalita - HOD
4. Vacant

Department of Political Science

1. Mrs Indrani C. Mahanta- HOD
2. Mrs Dharitri Thakuria
3. Vacant

Department of History

1. Mr. Ratul Borah - HOD
2. Mrs. Najneen Ara Rahaman
3. Mr. Pankaj Kr. Kathar

Department of Accountancy

1. Dr. Jyotish Goswami- HOD
2. Dr. Ajay Kr. Deka
3. Mr. Kuladhar Patowary

Department of Management

1. Dr. Monalisa Choudhury
2. Mrs. Tribeni Borkotoky
3. Dr. Mousumi Devi - HOD

Department of Finance

1. Dr. Ajoy Mitra - HOD
2. Dr. Mathur Barman -

Department of Mathematics & Statistics

1. Dr. Kumud Ch. Nath

Department of BCA

1. Mrs. Bijoyeta Saha - HOD
2. Mr. Abhijit Bujarbarua
3. Mr. Bhisma Prabhakar Barua

Department of BBA

1. Ms. Banashree Kalita -
2. Ms Shabnam Yasmin -
3. Ms Pallabi Kashyap - (Guest Lecturer)

Office/ Support Staff

1. Smt Indira Gogoi - UDA
2. Vacant - UDA
3. Vacant - LDA
4. Smt. Phuleswari Deka - LDA
5. Sri Khargeswar Saikia - LDA (Accounts)
6. Sri Girin Saikia - LDA
7. Smt Niharika Sarma - LDA
8. Vacant - LDA
9. Vacant - LDA
10. Sri Dharendra N. Konwar - Grade IV
11. Sri Ramesh Baishya - Grade IV
12. Sri Brajen Sarma - Grade IV
13. Smt Anowara Begum - Grade IV
14. Sri Hiranya Gautam - Grade IV
15. Smt Rina Das Talukdar - Grade IV
16. Sri Bulbul Sarma - Grade IV

Contractual:

1. Sri Nilotpall Deka	- LDA	4. Sri Bhargav Bora	- Grade IV
2. Sri Prasanta Kumar Sarma	- LDA	5. Sri Sanjit Kr. Roy	- Grade IV
3. Sri Mintu Thakuria	- LDA	6. Sri Arup Kalita	- Grade IV

Dispur College Library-A Learning Resource Centre:

The college library is a learning resource centre for the users (students, teachers, staff). Users can access the wide range of resources comprising textbooks, reference books, periodicals etc of Indian and international authors. The library has a total collection of 18,533 (textbooks and reference books) till date covering different subjects. The library has a total 13(thirteen) periodicals comprising different subjects, journals, general Magazines and 8 (eight) newspapers.

H.S. Students are given 2(two) reader's tickets (library cards) and B.A., B.Com semester students are given 2(two) (for pass course) and 3(three) (for major course) reader's ticket for borrowing the books from the library. Some of the general library rules which the students must follow in the library are:

Students cannot use the mobile phone within the library.

Students should maintain silence within the library and should try to keep it clean.

Students cannot chew any kind of intoxicants within the library.

Students are to return the books within the due date after which a fine of Rs.1(per day) will be charged.

If borrowed books are mutilated, damaged or lost, will have to be replaced or the price of the book must be paid by the borrower.

For loss of reader's ticket, a fine of Rs.20(per card) will be charged.

Students cannot borrow the books using other students cards as it is not transferrable. The library has SOUL 2.0; a library management software, for the automation of the housekeeping activities of the library. Till now, 12,000 data of the books have been entered. Recently, for accessing the e-resources through N-LIST (National Library and Information service, Infrastructure of Scholarly Content) program under INFLIBNET Centre, Gujarat, has been installed in the library. N-LIST is a college component of the UGC-INFONET Digital Library Consortium, mainly provided to the colleges, for accessing the e-resources (comprising e-books and e-journals) by the users.

Library Staffs :

- | | | | |
|----|--------------------------|---|-------------------|
| 1. | Mrs. Sangeeta Roy | - | Librarian |
| 2. | Vacant | - | Library Assistant |
| 3. | Mr. Ajit Malakar | - | Library Bearer |

SUPPORT SERVICES

Student Welfare Fund

The college maintains a student's welfare fund to provide financial help to the poor and deserving students on application from such students subject to the availability of fund.

Yoga Meditation Centre

The centre conducts regular classes for the physical and mental development of students and staff, under the supervision of yoga therapist Sri Anil Sharma. Convenor – Dr Mousumi Devi, Dept of Management

Grievance Redressal Cell

The college has organized a grievance redressal cell to solve the problems and troubles faced by students and teachers relating to academic and physical aspects of the college. Convenor – Dr Pranita Sarma, Dept of Philosophy

Study Circle / Creative Art Club

Students and teachers have organized a study circle to express their inherent literary knowledge amongst themselves and published their articles, writings in wall magazine. Various group discussions, seminars, talks, competitions, etc. on various topics are planned and held from time to time. Convenor – Dr Reena Choudhury, Dept of Assamese

Alumni Association

This is an ex-students' organization. Students who have passed out from this institution and established themselves in the society and devoted for the welfare of humanity may contribute for the purpose of social development. Convenor – Dr Sunita Agarwalla, Dept of Education

Counseling Centre

There is a counseling centre for guiding and assisting the students individually or collectively for academic career and socio-economic matters. Various career launcher organizations and NGO's are also involved in guiding the students and ex-students. Convenor – Prof. Pankaj Kr. Kathar (Dept of History)

Extension Education

Educational programs are organized by the teachers and students under the direction of UGC and GU for the socio-economic, socio-cultural and social health of the urban and rural people. Convenor – Dr Mamoni Kalita, Dept of Philosophy

SC/ ST Minority Cell

The college has constituted SC/ST/ Minority cell for overall development of the SC/ ST/ Minority community. The cell also effectively implemented various remedial classes during the UGC XI plan period and plans to conduct more classes under UGC XII Plan period. Convenor – Prof. Pankaj Kr. Kathar, Dept of History

Women Cell

The women cell of the college takes up various issues related to the empowerment of women in the present context, by organizing various seminars, discussions, debates, etc. Dr. Manalisa Bhattacharyya is the convener of the cell

Women Protection Cell

This cell is established as per the UGC norms to protect women (for the women teachers, girl students and women office stuff) from sexual harassments in college hour. For any complaints please contact Mrs. Dharitri Thakuria.

RTI Cell

The Right to Information cell of the college is headed by PRO, Dr Bhaswati Baruah Das, Department of Education (Contact No. 7002072457). The cell is providing all the information as per the RTI Act. The cell also has first appellate Dr. Malabika Bhattacharyya of Department of Assamese and second appellate Mrs Sangeeta Roy, Librarian

Disaster Management Cell

The college has organized a Disaster Management Cell under some trained faculty member headed by Dr Himangshu Kalita. The cell organizes workshops, seminars, awareness camps for the benefit of students in the campus and the neighboring areas.

Dispur College Career Development and Placement Cell (CDPC) :

Placement available in: Banking IT, Sales & Marketing, Front Office and Bank Office, B.P.O. etc . Selection through Direct Interview or Campus Interview at “Dispur College” both for Guwahati as well as outside Assam. Job fairs are organized by this cell every year. The centre provides training courses in association with Dispur College for creating employable human resource for various industries. (for further details contact the Convenor – Dr Sanjib Kr Sarma, Dept of English)

Eco speak:

A forum of department of Economics. It provides a platform for exercising co-curricular activities, such as discussion on current economic issues, debating, quizzing, etc.

Extra Curricular Activities:

Students are requested to select at least one of the following support services/ Co-curricular activities.

Nature Club

A nature club has been constituted by the students, teachers and well-wishers of the college for environmental upgradation of the neighboring areas of the college. The club organizes and monitors the various programmes for the development of the atmosphere by observing World Environment Day, Eco-Biotic Camps and Rural Development etc. Convenor – Dr Manalisha Bhattacharyya, Dept of Economics

Games, Sports and Gymnasium

The college provides facilities to the students for games like cricket, football, volleyball, badminton, carom, chess, table tennis, basketball, handball and other field events. Several groups of students have shown proficiency in various competitions organized by GU and other educational institutions.

College Magazine

The college magazine DISPURIAN (earlier known as ARUN) is the medium for development of literacy and other potentialities of students. It publishes articles and creative writing contributed by students and teachers as well as review of the educational, cultural, social and sports activity of the college. The magazine is published by a student editor under the guidance and supervision of an Editorial Board. Present Magazine In Charge – Mrs Tribeni Barkataky, Dept of Management

Dispur College News Bulletin

Dispur College Teachers Council has been publishing a bilingual quarterly news bulletin since the session 2002-2003. The bulletin reveals the developmental activities of Dispur College community especially in the field of management, academic development, infrastructure, curricular, co-curricular and extra-curricular activities.

Anti-Ragging Cell

The college follows a policy of zero tolerance regarding substance abuse and ragging. Any students found in Possession of banned substances (gutkha, drugs, alcohol) and indulging in ragging will be expelled. There is a six-member committee to monitor various anti ragging measures. Convenor – Mrs Dharitri Thakuria, Dept of Political Science

Students Union

The Dispur College Union is the general body of the students of the college. Its membership is compulsory for every student in the college. The office bearers of the Union are elected annually through the method of direct voting. The union endeavors to foster and promote fraternity, mutual understanding and a sense of responsibility among the students. The student union organizes games and sports, debates, cultural and social activities among the students in the College Week organized annually and participates in inter college activities. **Student Welfare Officer** – Dr Himangshu Kalita, Dept of Economics, Phone No.86381-49456

NCC Unit of Dispur College

The College is under the 48 Assam Naval Unit where any student can join for their personality development, development of leadership and can attend various national level camps and competitions including Republic Day Camp at New Delhi. Three to four cadets have been selected for the Republic Day Camp every year from our

unit. A regular student cadet can get merit scholarship (55% and above) of Rs.6000/- to Rs.12000/- from various institutions like SAHARA. Cadet can apply for Bir Chilarai Award which includes a cash reward of Rs.10,000 and certificate. There is also provision for cash award of Rs.50,000 under Cadet Welfare Society (CWS). In addition to that there is another prestigious award known as Lt. Coln. M. Chowdhary award of Rs.25,000. In the first year, cadets are eligible to attend 'B' certificate and in the second year after attending two national camps, cadets are eligible for 'C' certificate exam. 'C' certificate holders can get appointment in reserve category in army, navy, air force and other para-military forces without written examination of UPSC. Our cadets have already earned accolades in national level camps. There is no admission fee for joining NCC.

For more details, Contact NCC in charge – Dr Parag Dutta, Dept of Economics

NSS Unit of Dispur College

The NSS (National Service Scheme) is a scheme of Govt of India under the Ministry of Youth Affairs. The overall aim of National Service scheme is to give an extension dimension to the higher education system and orient the student youth to community service while they are studying in educational institution. For more details Contact Co-ordinator- Dr. Sunita Agarwalla, Phone No.9864057865.

Red Ribbon Club

Red Ribbon Club (RRC) is a sister organization of NCC unit of Dispur College. The main objective of RRC is to create awareness about AIDs and HIV and motivate the students for voluntary blood donation by organizing seminars, street plays, quiz and other competitions. We have organized voluntary blood donation camp each year during the month of October and November. Students can enroll their name freely. Our motto is “Donate Blood and Save Life”. Contact Co-ordinator – Dr Himangshu Kalita, Phone No.86381-49456

RUSA Monitoring Cell :

Rashtriya Uchcharat Shiksha Abhiyan (RUSA) provides infrastructure grant to college and it is monitored by the cell, which comprises Mr Ratul Borah as coordinator, Dr Ajay Mitra as DA, Mr Pankaj Kumar Kathar as DO and Project Monitoring Unit comprises of Dr Sunita Agarwalla, Mrs Dharitri Thakuria, President and Secretary of College Student Union, and one Non teaching member.

Conduct of Election of College Union

Instructions issued in compliance with the verdict of the Hon'ble Supreme Court

Ref: Order passed by the Hon'ble Supreme Court in SLP No.24295/2004.

The Honourable Supreme Court of India has perused the Report of the Committee, headed by Mr. J. M. Lyngdoh, former Chief Election Commissioner, constituted by the Ministry of Human Resource Development, Government of India for making recommendations and suggestions relating to the Students' Union Elections in terms of the order of the Supreme Court dated 12.12.2005. The Supreme Court has accepted the

recommendations as an interim measure and directed to implement the recommendations subject to such

modifications indicated therein. The recommendations have been incorporated as a part of the order. The Supreme Court has also made it clear that the recommendations made, which the court has accepted to be adopted as an interim measure, shall be followed in all college/ University Elections, to be held hereinafter, until further orders. In the light of the above order, the College has decided to conduct the elections of the Students' Unions in accordance with the system of direct elections as envisaged in clause 6.2.2 of the recommendations submitted by the committee headed by Mr. J.M. Lyngdoh and accepted by the Honourable Supreme Court. The directives of the Supreme Court shall be supplementary to the clauses contained in the Constitution for College Unions/ Constitution for University Departments' Unions and the rules for the conduct of elections to College Unions/ Departments' students Unions contained therein and the same shall supersede any of the clauses that are inconsistent with the directives.

Innovative Cell

As per guiltiness of MHRD, college also established Innovative Cell from 2020-21 for Strat-up Supporting mechanism and to create vibrant local innovation ecosystem. Convenor – Dr Sashi M. Das, Dept of Philosophy
The cell will prepare institute for Atal Ranking of Institutions on Innovation Achievements Framework

RESULT B.A. 6th

Semester 2020

(Under Semester System – Batch of 2017 Passed out in 2020)

Particulars	English	Assamese	Economics	Education	History	Political Science	Philosophy
No. of Candidates Appeared in 2020	29	31	15	26	16	30	20
No. of Passed Candidates in 2020	27	29	09	26	14	30	18
In First Class	17	16	04	17	06	15	11
Percentage Result	93%	94%	60%	100%	87.5%	100%	90%

(Under semester system - Batch of 2017 Passed Out in 2020)

B.Com 6 th Semester			
Particulars	Accountancy	Management	Fiannce
No. of Candidates Appeared in 2020	64	48	52
No. of Passed Candidates in 2020	64	48	50
In First Class	16	05	04
Percentage Result	100%	100%	96%

Academic Result of BBA/BCA

Department	Year	Appeared	1 st Class
BBA	2010	12	09
	2011	19	14
	2012	22	02
	2013	30	13
	2014	40	05
	2015	10	04
	2016	15	05
	2017	07	02
	2018	08	03
BCA	2010	09	06
	2011	23	16
	2012	10	08
	2013	10	09
	2014	18	10
	2015	12	07
	2016	10	06
	2017	11	09
	2018	28	05

Professional Courses

BBA and BCA (Affiliated to Guwahati University)

Professional courses are playing a key role in shaping the future of India in the new century. Due to changing needs and demands for professional education, the government has put in a great deal effort to promote professional education at various levels. Keeping in view the rapidly growing demand of Information Technology and Management Studies, Dispur College offers regular professional courses like BCA (Bachelor of Computer Application), BBA (Bachelor of Business Administration) affiliated under Gauhati University. The courses equip the students with knowledge and skills required for a successful career in Computer Application and Management.

For further details contact: 98599-19379; 82540-72925; 86388-74640

Courses Offered

As per G.U. regulations & notifications

Courses	Eligibility	Duration	Intake Capacity
BBA	The qualifying percentage of marks in HS (Arts/ Science/ Commerce) or equivalent examinations is 40.	3 years (6 Semesters)	25
BCA	The candidate must have passed HS or equivalent level examination from Sc./ COM/ Arts Stream.	3 years (6 Semesters)	25

Note: Any Changes are subject to GU notification



Library Facilities

Besides the main library of the College, the Departments of BBA and BCA have a library with a collection of more than thousand books from the fields of Computer Science and Management. In addition, the library contains directories, industry reports and statistical compilations that provide timely and concise information for project work.

Laboratory Facilities

The department has a well-equipped computer laboratory as well as a separate electronics laboratory.

- (a) Computer Lab : It is equipped with high performance servers and 30 PCs. The latest scientific and mathematical software packages are available. The lab is equipped with powerful servers and multiple terminals with multiple operating systems. The students are guided by well-experienced faculty members in the computer lab. Internet access is available to the students and faculty members to leased times.
- (b) Electronics Lab: The electronics lab has a rich collection of devices and instruments related to electronics including MICROPROCESSOR 8085, MICROPROCESSOR 8086, and other well equipped devices.

Assignment

Assignments are administered as a part of the practice and evaluation schemes. These are important components in internal evaluation schemes.

Seminars

Seminars are conducted on current IT and Management topics of importance. These seminars help students to interact with the professional industries.

Workshop/ IT Training/ Projects

Workshops with various machine tools and equipments help students to gain hands-on training in various areas of workshop practices.

Information technology skills are essential for engineers to be successful in today's information technology intensive environment.

Projects attempt to bridge the gap between the professional world and academic institutions. They help the students to develop practical work skills.

Interview Training: Placements meets and personality development works are organized as a part of the placement program. All the students are guided for career planning as they progress to the higher levels of the program. The entire placement exercise is a joint effort between the institute and the students. The students have the responsibility to put in the maximum possible efforts to obtain suitable placements under the guidance of the department.

Recruitment: On completion of the courses, so far about forty percent students have got jobs in MNCs like Cognizant, Wipro, through campus interview or in other organizations directly.



Academic Calendar (Gauhati University) 2021-2022 and Holiday List 2021

As per GU Notification, for details please visit Gauhati University website www.gauhati.ac.in

Summer Vacation - as per GU notification

Winter Vacation: as per GU notification [all details in College Website wwwdispurcollege.ac.in](http://www.dispurcollege.ac.in)

Reservation of Right

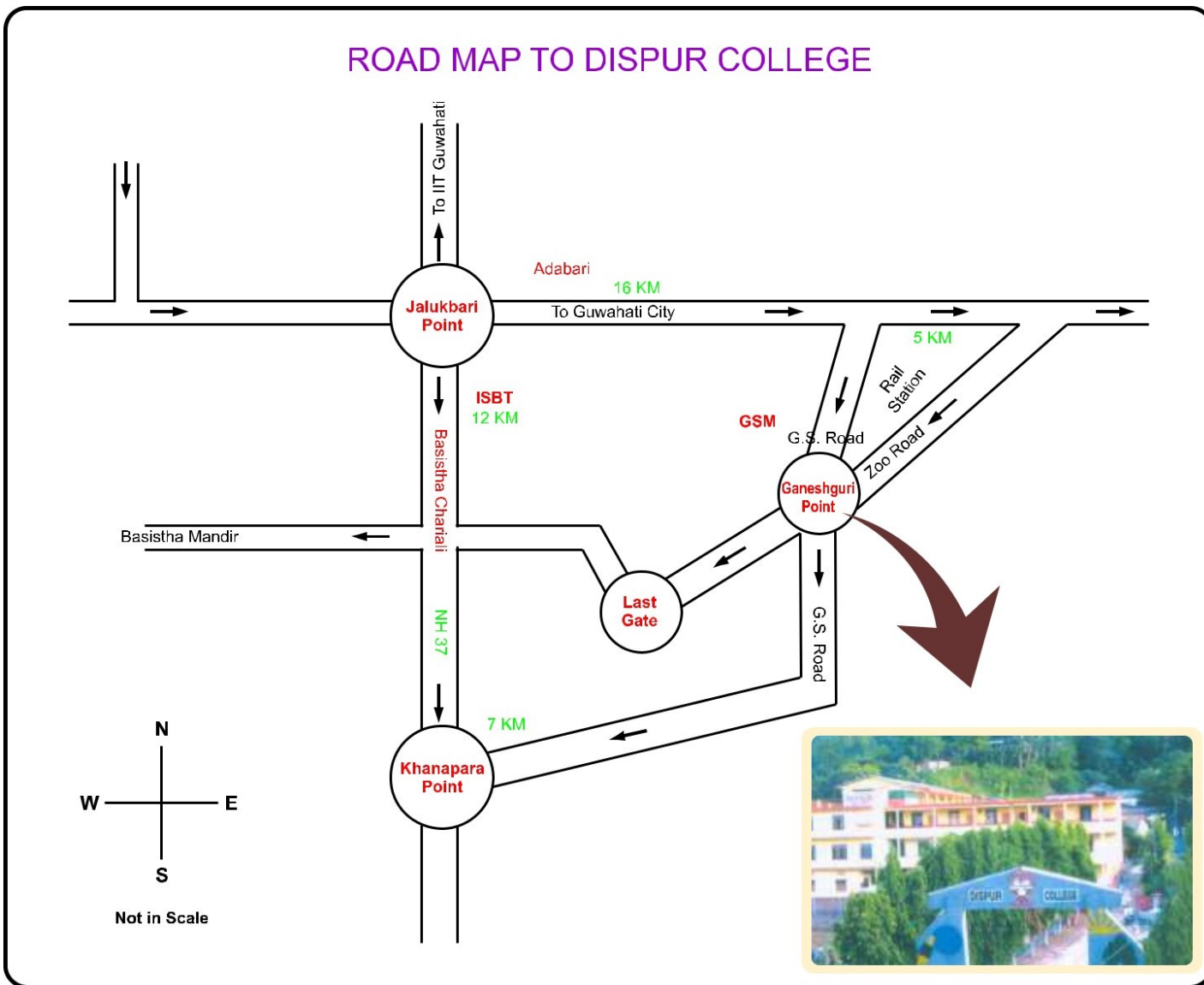
The Administration of this college reserves the right to change, modify the prospectus whenever necessary according to the situation. All persons connected with the college shall be bound by the rules of the college at all times.

Authority Notes

Admission will be on merit basis within the provision of government rules. However, in case of any dispute the decision of the principal shall be final and binding. The college authority reserves the right to refuse admission to anyone without giving any reason thereof. Selected candidate must confirm admission on the date notified and approved as per government notification and college rules.



PROSPECTUS 2021-2022



Published on behalf of Dispur College by Dr. Amar Saikia, Principal, Dispur College, Guwahati-6 under the authority by the College Management.

#An Initiative of Internal Quality Assurance Cell, (IQAC) Dispur College